



**SHARING
THE JOURNEY**
INTERNATIONAL

VOLUNTEER APPLICATION

FORMS TO BE COMPLETED BY THE APPLICANT

- General Information
- Employment Information
- Education & Experience
- Volunteer Information
- Medical Volunteer Information - not required for general volunteers
- Volunteer Applicant Questionnaire

CONSENT FORMS TO BE SIGNED BY THE APPLICANT

- General Release
- Confidentiality Policy
- Sharing the Journey International Values
- Behavioral Expectations and Contract

FORMS TO BE COMPLETED BY OTHERS

- 2 Reference Forms - *professional references for medical volunteers, personal references for general volunteers*
- Medical Clearance Form

ADDITIONAL ITEMS NECESSARY FOR A COMPLETED APPLICATION

- A photocopy/scan of your passport (valid passport with expiration date no less than 6 months after trip)
- A passport-size photo for your Badge I.D.
- Medical Volunteers:
 - A current copy of your C.V. (Curriculum Vitae)
 - Notarized copies of:
 - Medical licenses (expiration date must be after the last day of the mission trip and visible on the license copy)
 - Medical program diploma **and** specialty program certificate
 - Do not email notarized copies.
 - Mail completed application packet, notarized documents and payment to:

Sharing The Journey International, P.O. Box 1653 Doylestown, PA 18901-9998

For questions email: info@stji.org or call 215-260-4458

Please remember: STJI is a 501(c)(3) public charity. Therefore all monies received, including those for mission trips, are considered charitable donations and are non-refundable.

GENERAL INFORMATION

Date Date of Birth

Name Preferred Name

Home Address

City State Zip

Country Email

Phone h c w

Fax

T-Shirt Size sm med lrg x-lrg xx-lrg

Emergency Contact

Relationship

Phone h c w

Passport Information

If you do not have a passport, you can apply online at: http://travel.state.gov/passport/forms/forms_847.html

Full name as it appears on passport

Passport # Expiration Date

Do you have any physical limitations or medical conditions that would prevent you from safely doing the task for which you are applying? If yes, please describe the limitations.

Have you ever been charged with or convicted of any crime including either a felony or a misdemeanor? If yes, please describe when, where, and the nature of the charge.

EMPLOYMENT INFORMATION

Employer

Phone

Position / Title

Retired

Semi-Retired

Address

City

State

Zip

Country

EDUCATION & EXPERIENCE

Education Major / Subjects

Foreign Languages

Degree of Fluency

Novice

Intermediate

Fluent

Translators: please describe previous international or cross-cultural medical, work, or mission experience (Country, Type of Experience, Date)

Past or present church, civic or auxilliary affiliations, volunteer experience, or interests that may be helpful as a volunteer:

VOLUNTEER INFORMATION

PLEASE NOTE: Volunteer placement depends on available opportunities that match your skills and interests. Your application will be considered active upon completion and return of this application, including other required supplemental forms and information. An application is valid for one year from date received.

Availability Locally
 Internationally

How would you like to volunteer? Check all that apply.

- Auxilliary (non-medical persons willing to serve in support positions)
- Carpentry / Electrical / Masonry
- Data Entry / Word Processing
- Dental
- Medical
- Translation
- Photography
- Locally Packing and sorting donated supplies
- Fundraising projects

Would you like an email notification when new projects or trips are scheduled?

Yes No

TEAM TYPES

Check all that you are interested in and qualified for:

- Community Health
- Medical Clinic / Pre-surgical Clinic
- Medical / Surgical Team
- Dental Team
- Construction Team

How did you hear about Sharing The Journey International?

- Colleague
- Hospital
- Professional Organization
- Church
- School
- Newspaper
- Family
- STJI Volunteer
- Other NGO
- Friend
- STJI Website
- Other website

Other

MEDICAL VOLUNTEER INFORMATION

Physician MD DO

Dentist DMD DDS

Nurse Practitioner

Physician's Assistant

Registered Nurse

EMT / Paramedic Level

Psychiatrist MD PhD MA

Psychologist PhD MA

Registered Dental Hygienist

Therapist Type

Other

CERTIFICATION SPECIALTIES Check all that apply.

Anesthesiology Orthopedics Oral Surgery Urology

Cardiology Internal Medicine Family Practice OB/GYN

Plastic Surgery Emergency Medicine Neurology Pediatrics

ENT General Surgery Ophthalmology Radiology

Nutrition Pharmacology Optometry Trauma

Counseling Other

Certification / Medical License #

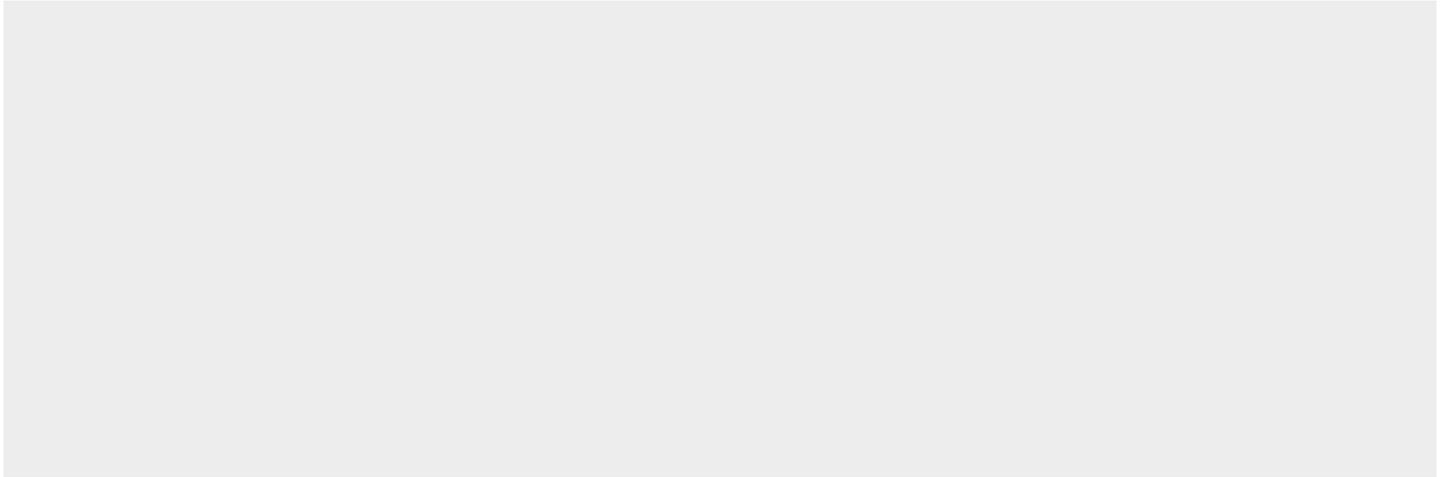
Issue Date Expiration Date

Other Certification (Please specify)

Issue Date Expiration Date

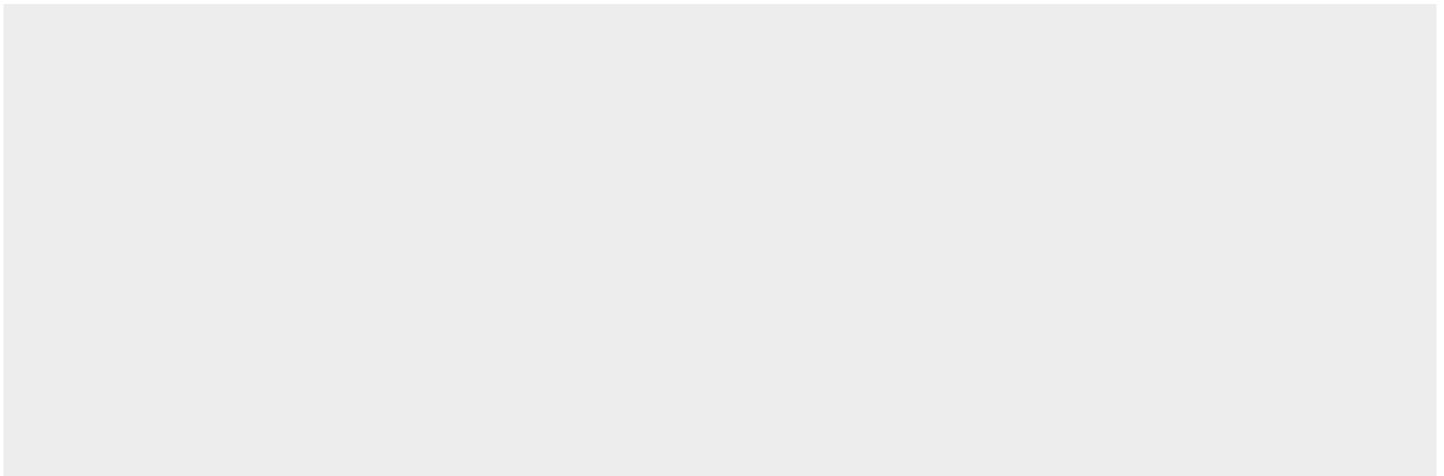
VOLUNTEER APPLICANT QUESTIONNAIRE

Why do you want to volunteer with Sharing The Journey International?

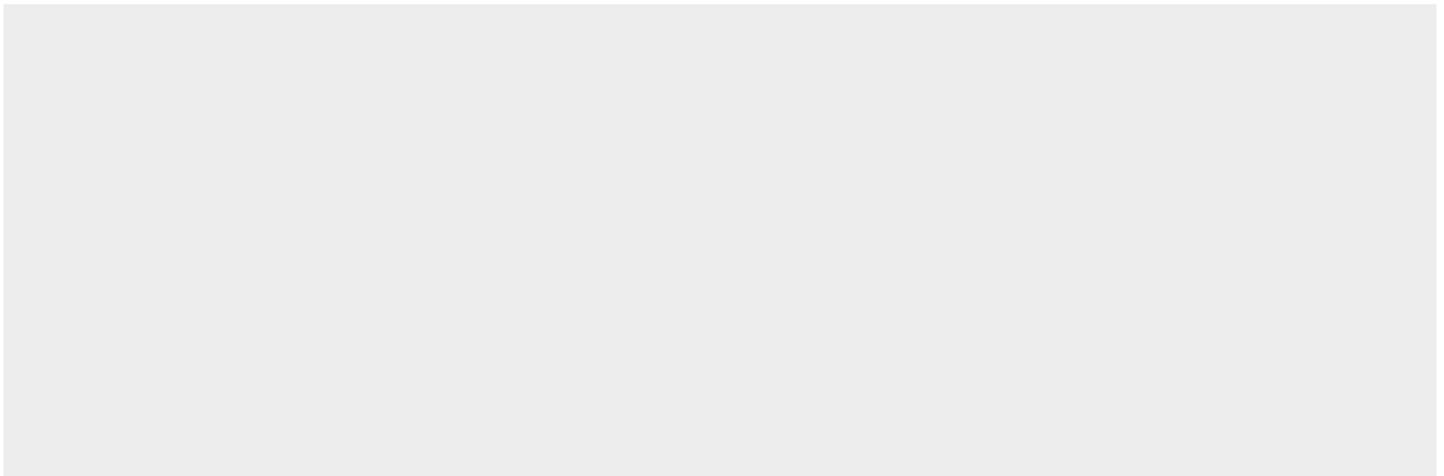


Have you ever lived or traveled in any foreign country? Yes No

If yes, please list each country, approx. length of trip and type of trip (volunteer work, tourism, etc.)



Do you currently serve in any volunteer or leadership capacity with a volunteer organization or professionally? If yes, briefly explain.



VOLUNTEER APPLICANT QUESTIONNAIRE continued

What do you consider to be your strongest character trait and why?

What do you consider to be your weakest character trait and why?

STJI strives to foster an atmosphere of team unity for all of our volunteers. How do you hope to contribute to the cohesiveness of your potential team? How have you previously contributed to group efforts?

VOLUNTEER QUESTIONNAIRE continued

While we are dedicated to fulfilling our mission to serve others, our organization is committed to the personal development of our volunteers. Please describe two personal growth areas and how you expect to apply them during your service with STJI.

In some cases, team members and partner/field staff voluntarily assemble for prayer and devotions. Please explain your opinions and/or feelings on this matter.

We send teams to remote areas where there are potential health hazards and risks, limited hygiene facilities, unpredictable weather and at times, very basic living conditions. What physical limitation(s) or health condition(s) (mental or physical) could limit your participation or require accommodation?

CRIMINAL RECORDS

Once your application is received, you will receive an email from STJI containing a link for you to complete the background/criminal records check. Please promptly complete this process.

GENERAL RELEASE

In consideration of Sharing The Journey International (herein referred to as STJI) arranging a volunteer assignment for me, and with the intention of binding myself, my heirs, legal representatives, successors and assigns, I hereby expressly **RELEASE & FOREVER DISCHARGE Sharing The Journey International (STJI)**, its officers, directors, employees, volunteers, agents, legal representatives, insurers, successors, and assigns from any and all claims, demands, damages, liabilities, and causes of action that I now have or may in the future have, whether known or unknown, of whatsoever nature, relating to or arising out of my selection as a volunteer by, or my service as a volunteer with, **STJI** whether or not due to **STJI**'s negligence, strict liability, or any other breach or fault. This includes, but is expressly not limited to, death, bodily injury, personal injury, property damage, loss or theft of property, economic loss, or any other damage, loss or cost. This document shall be construed according to the laws of the state of Pennsylvania. If a dispute should arise with respect to the meaning of any of the terms of this document, the rule of construction that a document is construed against the party preparing such document shall specifically not be applicable to the interpretation of this document.

This General Release represents the entire agreement of the parties hereto and supersedes any and all prior or contemporaneous oral or written understandings, statements, representations or promises. All of the terms hereof are contractual and not mere recitals.

I acknowledge that I have carefully read this General Release, know and understand the contents thereof, and that this document was freely and voluntarily executed. I acknowledge that I was given the opportunity to seek independent legal counsel on any and all matters herein before I signed this General Release.

Applicant Signature

Date

Parent/Guardian

Required for volunteers under age 18.

Date

CONFIDENTIALITY POLICY

In the course of your volunteer work for **Sharing The Journey International** (herein referred to as **STJI**), you may have access to or hear about confidential or sensitive information. It is your responsibility not to reveal this information. Information may be used only as it pertains to your work as a volunteer, and it should not be shared with others outside **STJI**. Examples of confidential information include but are not limited to donor or volunteer names, telephone numbers, places of employment, financial information, or other information. Breach of this confidentiality policy may require us to terminate your volunteer status.

I agree that **Sharing The Journey International** may use my name and any photographs and video of me for publicity or promotional purposes without liability or obligation to me.

I have read and understand the **Sharing The Journey International** volunteer confidentiality policy as written above and agree to adhere to it.

Applicant Signature

Date

Parent/Guardian

Required for volunteers under age 18.

Date

SHARING THE JOURNEY INTERNATIONAL VALUES

PLEASE NOTE: Sharing The Journey International is an organization whose directors and many volunteers are nondenominational Christians who demonstrate the love of Christ to people affected by disaster, insufficient or absent healthcare services and poverty around the world. We welcome volunteers regardless of race, gender, religion or nationality. We request that our volunteers respect our Christian values. If you can support our Mission, Vision and Values (listed below) and agree to uphold our behavior contract, we welcome you to volunteer.

OUR MISSION Sharing The Journey International has been organized to provide humanitarian aid in the form of food, clothing, medical and dental services and other services of assistance to those suffering throughout the world.

OUR VISION When we share each other's journey through life, we share in each other's joys and hardships. We come alongside of people in need with compassion and respect. We nurture hope and provide healing through emotional, spiritual and physical support and the understanding that they are not alone or forgotten. We serve all people regardless of race, gender, religion or nationality. We believe every person is worthy of the highest respect and dignity.

VALUES THAT GUIDE OUR MISSION

Volunteerism: We welcome volunteers who desire to be a part of this vision regardless of race, gender, religion or nationality. We welcome the support of people who have a heart for missions but cannot personally serve on the missions field.

Accountability: We are committed to pursue excellence in the management of all donations. Therefore, we will research the needs, proposed intervention and outcomes of every project.

Optimizing Resources: We believe in working together with other nonprofit, non-governmental organizations, churches, and volunteer groups in order to provide the most effective use of resources and optimum outcomes for the people we serve. Our ability to utilize professional volunteers in medicine and dentistry helps us maximize our donor support and serve those with the greatest need.

Relationships: We believe it is important to work side by side with the residents of the communities we serve and whenever possible with the local medical and dental communities. We believe this creates an environment that encourages personal and community involvement, responsibility and a desire to pursue sustainable improvements for themselves and their community.

Maintaining an Infrastructure of Integrity: Our directors are and will perpetually be a group of nondenominational Christians who are motivated by their faith in Jesus Christ to care for people in need. We believe that the scriptures of the Old and New Testaments are the Word of God, fully inspired without error and the infallible rule of faith and practice. The Word of God is the foundation upon which we operate and is the basis upon which this corporation is governed.

SHARING THE JOURNEY INTERNATIONAL VALUES continued

FAITH STATEMENT These core beliefs make up the foundation upon which our ministry endeavors are based.

We believe the Bible to be the inspired, the only infallible, authoritative Word of God revealing the love of God to the world. 1 Thessalonians 2:13; 2 Timothy 3:15-17; John 3:16.

We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. Matthew 28:19; John 10:30; Ephesians 4:4-6.

We believe in the deity of the Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood on the cross, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. Matthew 1:23; John 1:1-4 and 1:29; Acts 1:1 and 2:22-24; Romans 8:34; 1 Corinthians 15:3-4; 2 Corinthians 5:21; Philippians 2:5-11; Hebrews 1:1-4 and 4:15.

We believe that all men everywhere are lost and face the judgment of God, that Jesus Christ is the only way of salvation, and that for the salvation of lost and sinful man, repentance of sin and faith in Jesus Christ results in regeneration by the Holy Spirit. Furthermore, we believe that God will reward the righteous with eternal life in heaven, and that He will banish the unrighteous to everlasting punishment in hell. Luke 24:46-47; John 14:6; Acts 4:12; Romans 3:23; 2 Corinthians 5:10-11; Ephesians 1:7 and 2:8-9; Titus 3:4-7.

We believe in the present ministry of the Holy Spirit, whose indwelling enables the Christian to live a godly life. John 3:5-8; Acts 1:8 and 4:31; Romans 8:9; 1 Corinthians 2:14; Galatians 5:16-18; Ephesians 6:12; Colossians 2:6-10.

We believe in the resurrection of both the saved and the lost; the saved unto the resurrection of eternal life and the lost unto the resurrection of damnation and eternal punishment. 1 Corinthians 15:51-57; Revelation 20:11-15.

We believe in the spiritual unity of believers in the Lord Jesus Christ and that all true believers are members of His body, the church. 1 Corinthians 12:12, 27; Ephesians 1:22-23.

We believe that the ministry of evangelism (sharing and proclaiming the message of salvation only possible by grace through faith in Jesus Christ) and discipleship (helping followers of Christ grow up into maturity in Christ) is a responsibility of all followers of Jesus Christ. Matthew 28:18-20; Acts 1:8; Romans 10:9-15; 1 Peter 3:15.

We believe God's plan for human sexuality is to be expressed only within the context of marriage, that God created man and woman as unique biological persons made to complete each other. God instituted monogamous marriage between male and female as the foundation of the family and the basic structure of human society. For this reason, we believe that marriage is exclusively the union of one genetic male and one genetic female. Genesis 2:24; Matthew 19:5-6; Mark 10:6-9; Romans 1:26- 27; 1 Corinthians 6:9.

We believe that we must dedicate ourselves to prayer, to the service of our Lord, to His authority over our lives, and to the ministry of evangelism. Matthew 9:35-38, 22:37-39, and 28:18-20; Acts 1:8; Romans 10:9-15 and 12:20-21; Galatians 6:10; Colossians 2:6-10; 1 Peter 3:15.

We believe that human life is sacred from conception to its natural end; and that we must have concern for the physical and spiritual needs of our fellowmen. Psalm 139:13; Isaiah 49:1; Jeremiah 1:5; Matthew 22:37-39; Romans 12:20-21; Galatians 6:10.

The statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Sharing the Journey International's faith, doctrine, practice, policy and discipline, our board of directors is Sharing the Journey International's final interpretive authority on the Bible's meaning and application.

Applicant Signature

Date

BEHAVIORAL EXPECTATIONS AND CONTRACT

To all potential team members traveling with STJI: Each volunteer is special to us. We want you to have a safe and enjoyable experience with Sharing The Journey International (STJI). The following is a list of behavioral expectations for each team member and are consistent with STJI's mission/vision/values. If your behavior is found to be objectionable or inconsistent with the guidelines listed below, you will be excluded from participation in team activities. If the misconduct is deemed severe, you may be asked to return home (to the U.S.) at your own expense. We truly want this to be a great experience for every team member. Please remember that each of you has been preceded by other volunteers who have made a good impression upon the people we serve. We want to build upon this great foundation and maintain the integrity and reputation STJI has worked hard to achieve through dedicated volunteers like yourself.

- Remember that you represent your home town, country and family. Leave a positive impression by being respectful to fellow team members, and the people of the country you are visiting. Be respectful of their culture and beliefs.
- Remember you are a guest in the country. We have been invited by the local hospital and / or host organization. They deserve our respect. Many natives give their time and skills to assist us in our mission even though it may be a great burden for them personally.
- Listen carefully when you are informed of the rules of the hospitals or facility and abide by them.
- We are responsible for the people we treat and those we are serving in any capacity for the entire "mission". That means we are essentially "on call" while our patients are in the hospital and under our supervision. STJI is committed to being "ready to serve" during the "mission" (medical or humanitarian). Therefore, no alcohol consumption will be permitted during this time. There may be scheduled "Rest & Relaxation" time at the end of our stay in the country. If you chose to consume alcohol during R&R time, please do so in moderation and remember you are representing STJI the **entire** time you are in the country.
- No illegal drug use or misuse of prescription medication will be tolerated under any circumstance. Some drugs may be considered "legal" in the country you are visiting however, no recreational use of any medication will be tolerated.
- No cohabitation of individuals who are not married will be permitted. Consistent with our Christian faith, we believe that marriage is a sacred vow between one genetic male and one genetic female.
- STJI teams include many students/young adults. Therefore, we need to set appropriate examples for those traveling with us and those in our host country. Public displays of affection may be considered the "norm" in some countries. We ask that you please refrain from public displays of affection to avoid potentially offending those of other cultures.
- Clothing should be neat, clean and cover your body. Shorts may be worn when we are on the recreation part of the trip. No shorts above mid-thigh or low cut blouses will be permitted at any time. You may NOT wear scrubs to travel to the hospital. Bring scrubs and change in the designated changing areas. A lab coat is appropriate in the hospital if you typically use one. Jeans or khakis are appropriate most of the time wherever you go with the exception of being inside the Operating Room. We will review the individual

BEHAVIORAL EXPECTATIONS AND CONTRACT continued

hospital's regulations or expectations prior to arrival at the hospital.

- Remember you are here to contribute to the teamwork. Do not expect anyone on the team to do your part of the work. Always be on time and be prepared to work. Sometimes this means showing up and waiting. We need to remember that we are guests in their facility and at times things may not go as smoothly as we would like. Regular hospital functions will be going on around us and we need to be respectful of this.
- When sharing a room with others please be courteous with time in the shower, etc. We start very early in the mornings and need to be on time.
- **Culture shock** may occur as a result of exposure to an unfamiliar culture. This happens from time to time. You may feel overwhelmed by the extreme poverty or lack of medical care. If you experience this, please let one of the core team members know.
- You are responsible for your own personal belongings. Keep your passport, money and credit cards on you at all times. Fanny packs or pouches that are concealed under clothing are advisable. Make a copy of your passport and leave the copy at home in case you lose your passport. It is not recommended to bring jewelry, electronics, or other valuables that may be a temptation to those who live in poverty.
- Most importantly, enjoy the experience and remember: It doesn't matter what job you are assigned or volunteer for, **YOU WILL MAKE A DIFFERENCE!** Your time and effort are greatly appreciated.

I have read and agree to uphold this contract in its entirety:

Applicant Signature

Date

Parent/Guardian

Required for volunteers under age 18.

Date